

FACULTY OF ARTS AND SOCIAL SCIENCE

First Year Bachelor of Arts (BA) Truro Start

2024-2025 Academic Year

This worksheet is intended to guide first year students in making their first-year course selections. Use the [academic timetable](#)

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Build your Schedule

1. Login to [DalOnline](#).
2. Select Web for Students.
3. Select [View Academic Timetable](#).
 - i. From here you can select the Term and Location, it is recommended to review course offering one term (fall or winter) at a time.
4. Select the subject from the drop-down list, note that courses are listed by subject not program or degree.
 - i. All courses offered on the Agricultural campus will be indicated by either Agri Campus, Agricultural Campus, or AGR in the subject title (e.g. Economics-Agricultural Campus), except for CSCI Computer Science courses.
5. Find the intended course (e.g. ECOA 1000) and record the CRN number for one of the lecture (Lec) sections.
 - i. The CRN is a five-digit code (e.g. 13789).
6. If applicable, select a tutorial (Tut) or Lab section and record the CRN. You must register for one of each of the sections that appear for each course (Lec, Lab, and Tut).
 - i. Note that not all courses have a lab or tutorial section, e.g. ECOA 1000.
7. Check the first column for notes such as restrictions (R), or preferred sections for select programs.
8. **5HSHDW ILQGLQJ WKH &51.V IRU DOO FRXUVHV UHTXLUHG IF FRQIOLFWV ZKLOH UHFRUGLQJ &51.V LQ \RXU VFKHGXOH**
9. **2QFH \RX KDYH IRXQG DOO WKH &51.V IRU \RXU FRXUVHV LQ** for the Winter term.

Register for Courses

10. Access [DalOnline](#) and navigate to Web for Students, then the Registration page.
11. Select Register for Classes, twice,
 - i. From the drop-down menu select your term, starting with **2024/2025 Fall** and Continue.
12. Select Enter CRNs from the option across the top of the screen, **do not** use the Class Search option.
 - i. Add as many CRN text boxes as needed.
 - ii. Type one CRN into each text box, once complete select Add to Summary.
13. Your tentative schedule will be available in the panel in the bottom left and your summary of courses can be seen in a panel in the bottom right of the screen.
 - i. Confirm your schedule is accurate and that there are no course conflicts.
14. Next to each pending course confirm your intended Action generally Web Registered and select Submit to finalize your course registration.
15. After registering for the Fall term, complete the process for the **2024/2025 Winter** term.
16. **,I HUURUV RFXU DIWHU VXEPLWLOJ &51.V SONDIM UHDFK** and assistance to resolve the issue.



MYPLAN FOR FALL TERM

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:35am					
9:35am					
10:35am					
11:35am					
12:35pm					
1:35pm					

4:35pm					
Evening					



