

POLICY FOR THE PROTECTION OF PERSONAL INFORMATION FROM ACCESS OUTSIDE CANADA

Issued by the President, January 12, 2007

Purpose

The purpose of this policy is to assist the University in meeting its obligations to all members of the University community (students, faculty, staff and alumni) and to participants in University research projects to protect their personal information from unauthorized access by authorities outside Canada. This policy is supplementary to other University regulations, policies, and guidelines concerning the administration

Procedures

(Please address comparative cost, range of service, functionality, other relevant factors)

(Provide details concerning the security of the system as well as contractual measures taken to protected against or reduce unnecessary access to personal information)

**POLICY FOR THE PROTECTION OF PERSONAL INFORMATION AGAINST
INTERNATIONAL ACCESS**

**FORM B – APPROVAL TO PURCHASE MAINTENANCE OR TROUBLESHOOTING
AGREEMENT PERMITTING REMOTE ACCESS FROM OUTSIDE CANADA**

Indicate what type of personal information that the underlying software stores
(Check all that apply):

- Name, address, telephone, email (personal, not business)
- Race, ethnic origin or religious political beliefs or associations
- Age, sex, sexual orientation, marital status or family status
- Any identifying number or symbol (examples: Dalcad ID, SIN, credit card, health insurance, drivers' licence)
- Fingerprints, blood type, or inheritable characteristics
- Medical or personal history
- Educational, financial, criminal or employment history
- Personal views or opinions

**PLEASE NOTE: If the above information is not linked to an identifiable individual
then approval is not necessary.**

Other services for this product available from within Canada? Yes ___ No ___

If no, describe the process undertaken to support this conclusion:

If yes, why is the underlying product superior?

(Please address comparative cost, range of service, functionality, other relevant factors)
