

## **Faculty Discipline Procedures Concerning Allegations of Academic Offences**

as approved by the Senate on March 26, 2007, amended by Senate April 27, 2009, January 9, 2011,  
and June 13, 2016

### **Guideline for Evaluators**

An alleged first or later breach of any academic standard by a student should never be dealt with by an evaluator, but in all instances, should be referred to the Academic Integrity Officer in accordance with these procedures. Any attempt by any person or body other than the Senate, the Senate Discipline Committee, or the Academic Integrity Officers to impose a penalty for an alleged offence is null and void and leaves the student still liable to discipline for that offence. Further, a student remains liable to discipline for a suspected offence notwithstanding a failure on the part of an evaluator to report the allegation in accordance with these procedures.

Where an allegation of a breach of academic standards has been made or is pending, the evaluator should not reveal the mark or grade to anyone until the Vice Chair (Student Affairs) has confirmed the disposition of the matter by the Senate Discipline Committee or the Academic Integrity Officer.

The procedures that follow deal with allegations of academic offences and do not deal with violations of the Code of Student Conduct. The purpose of these procedures is to delegate  
to appear at Hearing Panels of the

Senate Discipline Committee or the Senate Appeals  
Committee to present the case against the student.

3. The Academic Integrity Officer is the Dean of the Faculty. The Dean may further delegate this role to one or more members of his/her academic staff except those who are Senate Officers, who are otherwise involved in the student discipline process, or who



- b. With the exception of cases involving 2 or more students facing allegations arising from the same fact s accordance with paragraph 9, if the student(s) has a record of prior academic offence(s), forward the allegation to the Senate Discipline Committee;
- c. If the student(s) has a record of prior academic offence(s) but the Academic Integrity Officer is of the view that the Senate Discipline Committee would likely order a penalty that would fall within the range of penalties the Academic Integrity Officer is permitted to recommend (as per paragraphs 12 and 14, below), the Academic Integrity Officer may request of the Senate Vice-Chair (Student Affairs), in writing, that the case be handled by the Academic Integrity Officer rather than beCA4eE) an



ratification. Should ratification still not occur, the matter shall be referred to the Senate Discipline Committee for a hearing.

14.

support a finding that the student has committed an academic offence, but that the vi to  
viii of paragraph 5 of these Procedures, the Academic Integrity Officer shall, within 5 working days of the meeting, notify the student in writing, with a copy to the instructor, that the matter will be forwarded to the Senate Discipline Committee for a full hearing.

15.

Should a student request that an allegation be referred back to the Academic Integrity Officer after it has been forwarded to the Senate Discipline Committee, the Academic Integrity Officer has the discretion to grant such a request in  
writing, and delivered to the Vice-